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Calcutta Cricket & Football Club

19/1, Gurusaday Road, Kolkata - 700 019

Phones : 2461-5060

2461-5204

E-mail : ccfcsecretary@ccfc1792.com

Website : www.ccfc1792.com

CIN : U92412WB2003NPL096325

The Calcutta Cricket & Football Club

F.No. CCFC/House / pool pub terrace tender / 23-24 / 1 Date: 29.01.2024

TENDER NOTICE

Work: Repair and renovation of the open terrace above pool pub of CCFC

Sealed quotations are invited from reputed agencies for a turnkey project of repair and renovation of the Pool Pub roof for the purpose of making it viable for regular use for social functions and events. The Bid shall constitute of a Technical Bid and a Financial Bid and the process of selection of the Agency shall be guided by the Terms & Conditions and other particulars as detailed below in this Tender Notice.

A. Broad specifications for the required Work

Restoration of functionality of the roof for organizing events while maintaining the aesthetics of the area through:

- Identification and repair of water leakage points and damage to the civil structure of the parapet wall including the intersection of the parapet wall and RCC on all sides, for securing long term reinforcement and life of the parapet wall.
- Removal of the existing floor over RCC and relaying of vitrified tiles with grouted finish after proper waterproofing of the entire surface and parapet wall.
- Inspection of rain water pipe openings for leakages and taking appropriate measures to secure the joints and maintaining appropriate slopes for quick passage of rainwater.
- Structured and secured re-laying of all existing live electrical lines running along the parapet wall through existing conduits (after removal of all defunct wires) and relocation of the AC outdoor units onto brackets against the side of the renovated parapet wall for a secure and maintenance-friendly solution.
- Structured and secured re-laying of water supply pipes running along the parapet wall.

B. Terms and Conditions for eligibility in the Technical Bid

- The bidder agency should be in the business of providing the services of the nature broadly specified above, for at least 10 years.



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- b) The bidder agency should not have been blacklisted by any of the Departments/Organizations of the Government and no criminal case is pending against the said agency on the date of submission of this bid.
- c) The bidder agency shall have an annual turnover of Rs.3 Crores and above in any 3 of the last 5 Assessment Years as declared in its Income Tax Returns.
- d) The bidder agency should have PAN, GSTN.
- e) The bidding agency shall completely and truly fill up Annexure – 1 (attached) as a part of Technical Bid documents.
- f) All construction materials like sand, cement, stone chips, cement additives, wire mesh, water- proofing materials including allied tools and materials, roof tiles etc. and labour, shall be procured and supplied by the selected Agency and shall be part of the quoted cost in Annexure-2.

C. Procedure for submission of bids and related matters

- a) The Bid should be submitted in a sealed envelop superscribed "**Confidential / Quotations for Repair and renovation of pool pub terrace of CCFC**", and addressed to the President CCFC.
- b) Inside the sealed envelope, there should be two separate sealed envelopes - one inscribed "Technical Bid" and the other "Financial Bid". The Technical Bid envelope shall contain the duly filled up Annexure-1 along with other attachments as mentioned. The "Financial Bid" envelope shall contain duly filled up Annexure-2.
- c) The Bid envelope containing the Technical Bid and the Financial Bid (in two separate envelops mentioning the nature of the bid) must be dropped in the Tender Box placed in the Club Reception desk, latest by **3pm on 05/02/2024**
- d) The 'timeline for the Tender process' given in this notice may be referred.

D. Process of selection of the winner of the bid

- a) Shortlisting of agencies will be made first on the basis of Technical Bid. The Financial Bid of the agency whose Technical Bid is rejected or disqualified, shall not be opened.
- b) Technical Bids of all the bidding agencies will be opened by the Tender Committee. The agencies, whose Technical Bid will be found complete and valid by the Committee, will be called for making a physical Presentation of their detailed plan of execution of the Work, before the Tender Committee and Member-House, on a single designated day, to be informed over phone and email.





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- c) The Presentation of each bidder agency will be evaluated by the Tender Committee by assigning points to the three areas as given below.

S.No.	Area for evaluation	Maximum Points
1	Presentation on procedures to be followed with materials proposed to be used	50
2	Detailed written plan of work	30
3	Time schedule for completion of the Work	20
Total		100

E. Criteria for evaluating of the Presentation

- a) The bidding agency obtaining more than 70 points in aggregate with minimum of 50% in each of the two criteria shall be treated as eligible for opening of their financial bid.
- b) While making the final selection of winner of the Tender, 70% of weightage will be given to the marks obtained by the bidder agency in the Presentation made before the Tender Committee, and 30% weightage will be given to the price quoted by the agency in Financial Bid. The Financial Bid will be evaluated by gross amount quoted by the bidding agencies in **Annexure-2**. Accordingly, final selection of the **winner of the Tender shall be made on the basis of highest point obtained by applying 70:30 weightage to Presentation and Financial Bid respectively.**

F. Terms & Conditions for the selected Agency:

- a. The bidder agency, winning the Tender, shall hereafter be called the '**Agency**'.
- b. The Agency shall be responsible for execution of the Work on a turnkey basis as per Terms and Conditions of this Tender Notice and **Work Order**.
- c. The Agency shall deposit an amount equivalent to 5% of the Tender Amount quoted by it in the Financial Bid, on the day of receiving the Work Order, as Performance Guarantee amount for the job.
- d. In case the Agency fails to deliver, at any stage, as per the Work Order, the contract is liable to be cancelled after giving an opportunity of hearing. In such a case the Performance Guarantee amount shall be forfeited.
- e. If any insufficiency in performance is noted during the execution or after the completion of the Work, the Agency shall be given an opportunity to rectify defects, failing which the contract is liable to be cancelled.





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- f. All communication with the Agency shall be made by and addressed to the Member House, during the ongoing Work.
- g. No advance payment shall be made for this work.

G. Other Terms and Conditions

- a) All legal dispute, if any, will be enforceable within the jurisdiction of the Calcutta High Court. No communication in this regard shall be entertained.
- b) Any act on the part of the bidder agency to influence anybody for the outcome of the bid, that may come to notice of this Club, may result in rejection of its bid offer. The decision of the President on this matter shall be final.
- c) The decision of this Tender Committee with regard to selection of agency will be final and binding. No communication in this regard shall be entertained from any bidder.

Timeline for Tender process :

Last date of filing of bid for the Tender	:	05.02.2024	03.00 P.M.
Opening of the Technical bid	:	07.02.2024	5.00 P.M.
Presentation before the Tender Committee	:	09.02.2024	4.00 P.M.
Opening of Financial bid	:	12.02.2024	4.00 P.M.

Change in timeline, if any, will be intimated to the Agencies. In case, any holiday is declared by the Government on the day of opening of the tender, the tender will be opened on the next working day at the same time but the tender box will be sealed on the scheduled day and time.

Pre-bid Meeting

The bidder agencies should inspect the site for measurements and assessment of the Work and may attend a pre-bid meeting on 03.02.2024 at 12.30 p.m. with the Member House at CCFC office for any clarification regarding the Work. For any queries the prospective bidders may contact Mr. Sajal Kuthial on mobile phone no +919123079930.


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CHIEF EXECUTIVE OFFICER
CALCUTTA CRICKET & FOOTBALL CLUB



Annexure – 1

S.No.	PARTICULARS	
1	Name of the bidding Agency :	
2	Address of the bidding Agency:	
3	Trade Registration No. of the bidding agency:	
4	Details of person authorized by the Agency in matters of this Tender	
	Name	
	Designation in the Agency:	
	Mobile number:	Fax number:
	Email :	
5	Permanent Account Number of Agency*(copy of card attached) :	
6	GST Registration Number of Agency *(copy of certificate attached):	
7	Experience of 10 years in related work / supply as mentioned in tender notice. Commendation letter may be attached.	Yes/No
8	*Self-certified copies of ITR, P&L A/c, Balance Sheet, Tax Audit Report for the 3 years having turnover above 3 crores (attached)	Yes/No
9	Total Annual Turnover for A.Y. 2021-22 : Total Annual Turnover for A.Y. 2022-23 : Total Annual Turnover for A.Y. 2023-24 :	
10	Whether Agency has been blacklisted by any of the Department /Organisations or any criminal case is pending*(Undertaking on letter-head of the bidder Agency attached)	Yes/No

*Please note that if any of the above-mentioned documents is not found enclosed with this Annexure, the Technical Bid shall be summarily rejected.

DECLARATION

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that if the above particulars are found to be false at any stage, the Contract shall be cancelled and I/We will be blacklisted with public notification. I/we have at least three years' experience in the field of the specified Work / Supply as per Terms and Condition of this Tender. My Agency shall abide by all the Terms and Condition of this Tender document.

Signature of the Tenderer_____

Place: Kolkata

Name of the Signatory _____

Date: /11/2024

Name of the Agency _____

Seal of the Agency



Annexure - 2**FINANCIAL BID**

Name & address of the bidder:

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Particulars of Work	Price quoted (Rs.)
(exclusive of all applicable taxes)	

Signature of the Tenderer_____

Place:

Name of the Signatory _____

Date: / /2024

Name of the Agency _____

Seal of the Agency

